



ESL Tutor - Program Overview

Welcome to CCS!

WHAT EXACTLY DOES CCS DO?

As a refugee resettlement agency, we guide newly arrived refugees through the process of initial resettlement, providing them with support on their journey towards self-sufficiency. Simply stated, we work with landlords around the valley to find them housing, arrange furniture and household supply donations within the community, get them set up with temporary government benefits, set up health screenings and medical appointments, assist in finding jobs, and provide them with a case manager to teach them how to do these things instead of simply doing it for them.

WHAT IS THE PURPOSE OF THE ESL TUTOR POSITION?

The purpose of this program is to supplement instruction from English as a Second Language classes to improve refugee clients' English language skills. Because our clients are learning so many new things upon their arrival, practicing English can fall through the cracks. However, language is one of the biggest barriers that our clients at CCS face in every aspect of their new lives here in the US. By providing extra care and tutoring services, you are helping our clients learn skills that are essential for their self-sufficiency.

WHAT IS MY ROLE AS A VOLUNTEER?

As we strive to empower those in our community, your role as an ESL tutor will be to meet with the client for 2 hours each week, for 3 months, and provide ESL tutoring services. At this point, CCS does not provide teacher training – we are looking for volunteers who have previous experience and are comfortable creating their own curriculum tailored to the client's needs or can teach themselves how to teach ESL. We have many resources available to help you on your journey as a tutor, but keep in mind that because you speak English does not necessarily mean you can teach it! If you do not have previous experience, it will require some time for you to learn how to teach ESL.

WHAT KINDS OF THINGS WILL I BE WORKING ON?

Activities may vary depending on the individual's needs, but these are the 4 areas which are generally included in ESL learning:

- Writing/composition
- Conversation
- Reading
- Comprehension

WHAT DOES IT TAKE TO QUALIFY FOR THIS POSITION?

- Be 18+ years old
- Attend a virtual CCS Volunteer Orientation
- Access to an automobile or reliable transportation
- Pass a background check
- Previous experience teaching ESL (recommended)

IS DRIVING REQUIRED?

Not necessarily. We have found teaching ESL to be much more effective when done in person, but there is the option to conduct classes virtually if it works best for both you and your client.

WHERE DOES THIS ALL TAKE PLACE?

If you do decide to meet in person, most volunteers will visit the client's home, or you can agree to meet at a coffee shop, library, or other public place which is accessible to both of you.

WHAT KIND OF TIME COMMITMENT IS THIS?

Once you have completed your orientation and paperwork, you must be able to commit to volunteer for two hours per week for at least 3 months (1 school semester).

WHAT UPFRONT COSTS SHOULD I KNOW ABOUT?

None! There is a background check fee of \$52.25 but this can be waived if it is a barrier for you, just let us know during your onboarding process. Otherwise, you may want to purchase a workbook or teaching materials, but there are plenty of free resources out there and many clients will already have materials from their ESL classes for you to help them with.

WHO IS MY SUPERVISOR?

Jeremy Gidney, the Volunteer Supervisor, will be your supervisor. If you have any questions about what has been explained, please do not hesitate to contact him by phone at (385)-409-1090, or by email at jgidney@ccsutah.org. Additionally, you will have the support of a case manager, which will be determined once you have been assigned a student.

The last thing to note... **THANK YOU FOR BECOMING A CCS VOLUNTEER!** Your service is important!